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## Retail Sales Supervisor

**Posted by:** Shoppers Drug Mart #203

**Posting date:** 12-Aug-2024      **Closing date:** 08-Feb-2025

**Education:** Secondary (high) school graduation certificate

**Language:** English

**Job location:** Penticton

**Salary:** \$23.08 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** ABOJ3026759

## Job description:

### Job Description:

Location: 1301 Main St Suite 701, Penticton, BC V2A 5E9

Salary: \$23.08 hourly

Vacancies: 1

Terms of employment: Permanent employment, Full-time, 30 to 40 hours/week

Start date: As soon as possible

Employment conditions: Day, Early Morning, Evening, Morning

### Job Requirements:

Languages: English

Education: Secondary (high) school graduation certificate

Experience: 7 months to less than 1 year

**Responsibilities**

**Tasks**

Supervise staff (apprentices, stages hands, design team, etc.)

Assign sales workers to duties

Hire and train or arrange for training of staff

Order merchandise

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters

Resolve issues that may arise, including customer requests, complaints and supply shortages

Organize and maintain inventory

Supervise and co-ordinate activities of workers

Manage cash

Conduct performance reviews

**Supervision**

- 5-10 people

**Additional information**

**Work conditions and physical capabilities**

Fast-paced environment

Work under pressure

Tight deadlines

Attention to detail

Combination of sitting, standing, walking

Standing for extended periods

**Personal suitability**

Accurate

Client focus

Efficient interpersonal skills

Excellent oral communication

Flexibility

Organized

Reliability

Team player

Dependability

Initiative

Ability to multitask

**Employment groups**

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

- Ø Support for persons with disabilities
- Ø Support for newcomers and refugees
- Ø Support for youths
- Ø Support for mature workers
- Ø Supports for visible minorities

**How to apply**

**By email:** [shuh@shoppersdrugmart.ca](mailto:shuh@shoppersdrugmart.ca)