



ABORIGINAL JOBS IN CANADA

Hotel Front Desk Clerk

Posted by **Tejinder Khatrao**

Posting Date : 10-Aug-2024

Closing Date : 06-Feb-2025

Location : Peace River

Salary : \$\$17.00 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** Fresher (less than 1 year)
- **Vacancy:** 2
- **Job Type:** Full Time
- **Job id:** ABOJ7311331

Job Description:

Company Name: Quality Inn & Conference Centre

Job Location: 9510 100 St, Peace River, AB T8S 1S9

Job Requirements

Languages
English

Education
Secondary (high) school graduation certificate

Experience
7 months to less than 1 year

Salary:\$17.00/hour

Position:2

Responsibilities

Tasks

Take, cancel and change room reservations

Provide information on hotel facilities and services

Process guests' departures, calculate charges and receive payments

Answer telephone and relay telephone calls and messages

Assist clients/guests with special needs

Handle wake-up calls

Perform light housekeeping and cleaning duties

How to apply

By email

khatraoenterprises@gmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: khatraoenterprises@gmail.com

Posted On Aboriginaljobsincanada.Com