



Clinical Services Manager

Posted by Dr. M. Jahanmehr Dentistry Professional Corporation (usmiledentistry)

Posting Date : 11-Feb-2025

Closing Date : 10-Aug-2025

Location : Orangeville

Salary : \$53.00 Per Hour

Job Requirements

- **Education:** College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ4065305

Job Description:

- **Clinic Operations Management:** Plan, organize, direct, and evaluate the delivery of dental care services to ensure efficiency and patient satisfaction.
- **Regulatory Compliance:** Ensure the clinic adheres to industry regulations, infection control standards, and professional practice guidelines.

- **Quality Assurance:** Develop and implement evaluation systems to monitor the quality of dental care and patient experience.
- **Resource Optimization:** Monitor the use of diagnostic tools, treatment rooms, and equipment to maximize efficiency and service delivery.
- **Program and Service Development:** Implement new dental programs, special projects, and equipment acquisitions to enhance patient care.
- **Financial Oversight:** Plan and manage the clinic's budget, control expenditures, and optimize revenue streams.
- **Stakeholder Communication:** Represent the clinic in meetings with healthcare organizations, dental associations, insurance providers, and government agencies.
- **Staff Supervision & Recruitment:** Hire, train, and manage dental professionals and administrative staff to maintain a skilled and motivated team.

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: dentistryusmile@gmail.com

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