



Cleaning Supervisor

Posted by Actfast Restoration and Repairs Ltd.

Posting Date : 17-Jun-2025

Closing Date : 14-Dec-2025

Location : Surrey

Salary : \$37 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate or equivalent experience
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 2
- **Job Type:** Full Time
- **Job id:** ABOJ4562957

Job Description:

Actfast Restoration and Repairs Ltd., a trusted leader in property restoration and facility maintenance, is currently seeking a reliable and experienced Cleaning Supervisor to join our growing team in Surrey, BC.

The Cleaning Supervisor will be responsible for overseeing daily cleaning operations across various commercial and residential job sites in and around the lower mainland area. This role demands strong leadership, hands-on industry experience, and the ability to effectively coordinate staff, schedules, and

supplies. The successful candidate will ensure all services meet company quality standards and adhere to strict health and safety guidelines.

Job details:

On site

Work must be completed at the physical location. There is no option to work remotely.

Work site environment

Wet/damp

Noisy

Odours

Dusty

Outdoors

Dirty

Work setting

Office building

Commercial facility

Residential

Shopping centre or mall

Responsibilities

Tasks

Hire and train or arrange for training of cleaning staff

Supervise and co-ordinate activities of workers

Inspect sites or facilities to ensure safety and cleanliness standards

Prepare budget and cost estimates

Recommend or arrange for additional services required such as painting, repair work, renovations or replacement of furnishings and equipment

Maintain financial records

Receive payment for specialized cleaning jobs

Assist cleaners in performing duties

Co-ordinate work activities with other departments

Establish work schedules

Supervision

16-20 people

Additional information

Work conditions and physical capabilities

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Repetitive tasks
- Physically demanding
- Manual dexterity
- Combination of sitting, standing, walking
- Standing for extended periods
- Bending, crouching, kneeling
- Handling heavy loads

Personal suitability

- Client focus
- Dependability
- Efficient interpersonal skills
- Excellent oral communication
- Excellent written communication
- Flexibility
- Initiative
- Judgement
- Reliability

Education

**Secondary (high) school graduation certificate
or equivalent experience**

Experience

At least 1 year to less than 2 years

Benefits

Health benefits

- Dental plan
- Paramedical services coverage

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hr@actfast.ca

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