



operations supervisor

Posted by Lathiya and Patel Dentistry Professional Corporation

Posting Date : 05-Jul-2025

Closing Date : 01-Jan-2026

Location : London

Salary : \$36 Per Hour

Job Requirements

- **Education:** College/CEGEP
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ6674505

Job Description:

Tasks

Train workers in duties and policies
Prepare and submit reports
Ensure smooth operation of equipment

Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality

Co-ordinate, assign and review work

Requisition or order materials, equipment and supplies

Co-ordinate activities with other work units or departments

Offer mentoring

Consult with clients after sale to provide ongoing support

Establish work schedules and procedures

Review and examine insurance claims

Supervision

5-10 people

Experience and specialization

Computer and technology knowledge

MS Excel

MS Outlook

MS PowerPoint

MS Word

Additional information

Personal suitability

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Flexibility

Organized

Reliability

Team player

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: lathiyaandpateldentistry@gmail.com

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