



# **MERCHANDISE PURCHASING MANAGER (NOC:10012)**

**Posted by Iqbal Foods Parkway**

**Posting Date : 15-Aug-2025**

**Closing Date : 11-Feb-2026**

**Location : North York**

**Salary : \$60.00 Per Hour**

## **Job Requirements**

- **Education:** Bachelor's degree
- **Language:** English
- **Years of Experience:** 5 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ7396559

## **Job Description:**

### **MERCHANDISE PURCHASING MANAGER (NOC:10012)**

Posted on August 14, 2025 by Iqbal Foods Parkway

## **OVERVIEW**

Iqbal Foods is a leading **halal-based grocery and food service company**, specializing in high-quality halal-certified products for diverse communities across Canada. We are seeking an experienced **Merchandise Purchasing Manager** with strong expertise in **halal product sourcing, handling, and storage requirements**, as well as awareness of **religious and cultural occasions** that influence purchasing and promotional strategies.

## **JOB DETAILS**

### **Location:**

North York, ON

M2J 1L8

### **Salary**

\$60.00 hourly/ 35 to 40 hours per Week

### **Terms of employment**

#### **Permanent employment**

Full time

#### **Start date**

Starts as soon as possible

## **Vacancies**

1 vacancy

## **OVERVIEW**

### **Languages**

English

### **Education**

Bachelor's degree

Logistics, materials, and supply chain management

Business administration and management, general

### **Experience**

5 years or more

Related purchasing, inventory management, purchasing and procurement, or contracts, preferably in the **halal food, grocery, or cultural retail sector**.

### **On site**

Work must be completed at the physical location. There is no option to work remotely.

## **RESPONSIBILITIES**

### **Tasks**

- Coordinate activities of personnel engaged in buying, selling, and distributing halal-certified materials, equipment, machinery, and supplies
- Plan and control budget and expenditures for halal product procurement and merchandising operations
- Plan and organize daily operations in compliance with halal certification standards and merchandising protocols
- Review purchase order claims and contracts to determine compliance with company policy and halal handling, storage, and transportation requirements
- Hire, train, direct, and motivate staff across grocery, dairy, frozen, produce, and butchery departments
- Plan, develop, and implement purchasing policies and procedures that reflect halal integrity and merchandising standards
- Oversee the evaluation of the cost, quality, and halal certification status of goods or services
- Authorize the development of specifications for halal products and merchandising displays
- Manage contracts, ensuring halal compliance in sourcing and delivery
- Review and process claims against suppliers, including halal certification disputes
- Oversee the analysis of purchasing data, merchandising performance, and halal consumer demand
- Oversee the preparation of reports related to procurement, merchandising, and halal compliance
- Organize and maintain inventory with strict adherence to halal storage protocols (e.g., segregation from non-halal items, prevention of cross-contamination)
- Arrange products according to planogram, including:
  - Setting up planograms for the store
  - Implementing merchandising and product display standards

- Adjusting planograms for promotions and festive seasons (e.g., Ramadan, Eid al-Fitr, Eid al-Adha)
- Guiding and training the team on merchandising standards

## **Supervision**

More than 20 people (40-50 staff)

Staff in various areas of responsibility, including grocery, dairy, frozen, produce and butchery departments

## **EXPERIENCE AND SPECIALIZATION**

### **Area of work experience**

- Purchasing, procurement and contracts in halal food or culturally specific retail

## **ADDITIONAL INFORMATION**

### **Transportation/travel information**

- Willing to travel for supplier visits, halal certification inspections, and trade shows

### **Work conditions and physical capabilities**

- Fast-paced environment with tight deadlines
- Large workload requiring prioritization and organization
- Work under pressure
- Tight deadlines

- Attention to detail in halal compliance and product quality
- Large caseload
- Large workload

## **Personal suitability**

- Strong knowledge of halal dietary laws, certification processes and handling/storage requirements.
- Awareness of religious and cultural occasions relevant to halal consumers and ability to align purchasing strategies accordingly
- Dependability, organized, and able to lead a team effectively
- Excellent oral and written communication skills
- Flexibility
- Initiative, sound judgment and cultural sensitivity
- Judgement
- Team player

## **EMPLOYMENT GROUPS**

**This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:**

Support for newcomers and refugees

Visible minorities

Mature workers

Candidates with experience in halal product procurement and storage compliance

## **WHO CAN APPLY TO THIS JOB?**

**The employer accepts applications from:**

Canadian citizens, permanent residents and temporary residents of Canada

Other candidates, with or without a valid Canadian work permit

## **HOW TO APPLY**

**Direct apply**

By Direct Apply

**By email**

[iqbalfoods-parkwayforest@post.com](mailto:iqbalfoods-parkwayforest@post.com)

## **How to apply instructions**

Here is what you must include in your application:

- Cover letter outlining halal procurement and storage experience

This job posting includes screening questions. Please answer the following questions when applying:

- Do you have previous experience in halal product purchasing, including handling and storage in compliance with halal requirements?

**>>> THE POSTINGS WILL REMAIN OPEN UNTIL THE VACANCY IS FILLED <<<**

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [iqbalfoods-parkwayforest@post.com](mailto:iqbalfoods-parkwayforest@post.com)

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