



retail store supervisor

Posted by Chachula Enterprise Inc

Posting Date : 10-Oct-2025

Closing Date : 08-Apr-2026

Location : Bonnyville

Salary : \$36.50 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ6368184

Job Description:

retail store supervisor

Verified

Company Name: Esso Bonnyville

Job details

5713 50 AveBonnyville, AB
T9N 2L1

On site

36.50 hourly / 35 to 40 hours per week

Permanent employment
Full time

Morning, Day, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3421039

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail service establishment

Responsibilities

Tasks

Supervise staff (apprentices, stages hands, design team, etc.)

Assign sales workers to duties

Hire and train or arrange for training of staff

Order merchandise
Authorize return of merchandise
Prepare reports on sales volumes, merchandising and personnel matters
Resolve issues that may arise, including customer requests, complaints and supply shortages
Organize and maintain inventory
Supervise and co-ordinate activities of workers
Manage cash
Conduct performance reviews
Arrange schedules
Manage staff and assign duties
Prepare daily reports of fuel, oil and accessory sales
Organise day-to-day business operations

Supervision

3-4 people

Additional information

Security and safety

Criminal record check

Work conditions and physical capabilities

Work under pressure
Attention to detail
Combination of sitting, standing, walking
Walking

Personal suitability

Accurate
Client focus
Efficient interpersonal skills
Flexibility
Organized
Reliability
Team player
Initiative
Ability to multitask

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

Direct Apply

By Direct Apply

By mail

5713 50 Ave
Bonnyville, AB
T9N 2L1

How-to-apply instructions

Here is what you must include in your application:

- Cover letter

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: stn40094@parkland.ca

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