



# operations supervisor

Posted by 5053335 Ontario Inc. O/A We Care Rehab Clinic

**Posting Date : 17-Oct-2025**

**Closing Date : 15-Apr-2026**

**Location : Hamilton**

**Salary : \$36 Per Hour**

## Job Requirements

- **Education:** College/CEGEP
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ6716673

## Job Description:

### Tasks

- Train workers in duties and policies
- Prepare and submit reports
- Ensure smooth operation of equipment

Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality  
Co-ordinate, assign and review work  
Requisition or order materials, equipment and supplies  
Co-ordinate activities with other work units or departments  
Offer mentoring  
Consult with clients after sale to provide ongoing support  
Review and examine insurance claims  
Establish work schedules and procedures

## **Supervision**

5-10 people

## **Experience and specialization**

### **Computer and technology knowledge**

MS Excel  
MS Outlook  
MS PowerPoint  
MS Word

## **Additional information**

### **Personal suitability**

Efficient interpersonal skills  
Excellent oral communication  
Excellent written communication  
Flexibility  
Organized  
Reliability  
Team player

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [info.hamilton@wecarerehab.ca](mailto:info.hamilton@wecarerehab.ca)**

**Posted On [Aboriginaljobsincanada.Com](http://Aboriginaljobsincanada.Com)**