



# INFORMATION SYSTEMS MANAGER

**Posted by Reliable Trucking Corporation**

**Posting Date : 29-Oct-2025**

**Closing Date : 27-Apr-2026**

**Location : Elk Point**

**Salary : \$29.50 Per Hour**

## Job Requirements

- **Education:** Bachelor's degree
- **Language:** English
- **Years of Experience:** 3 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ3746763

## Job Description:

### INFORMATION SYSTEMS MANAGER (NOC:20012)

Posted on by Reliable Trucking Corporation on September 16, 2024

## **JOB DETAILS**

### **Location**

4816 50<sup>TH</sup> Street Suite 3 (second floor) Elk Point, AB T0A 1A0

### **Salary**

\$29.50 hourly / 40 hours per Week

## **TERMS OF EMPLOYMENT**

### **Permanent employment**

Full time

### **Shift**

Day, Morning

### **Start date**

Starts as soon as possible

### **Vacancies**

1 vacancy

## **OVERVIEW**

### **Languages**

English

## **Education**

Bachelor's degree

## **Experience**

3 years to less than 5 years

## **Work setting**

Trucking firm

## **RESPONSIBILITIES**

### **Tasks**

- Plan and control budget and expenditures
- Establish and implement policies and procedures for information systems
- Authorize the development of specifications for products or services
- Assign, co-ordinate and review projects and programs
- Plan, organize, direct, control and evaluate daily operations
- Meet with clients to discuss system requirements, specifications, costs and timelines
- Consult with clients after sale to provide ongoing support

## **Experience and specialization**

## **Computer and technology knowledge**

- Data processing and systems

- Database management

- Networking software

- Programming software

## **ADDITIONAL INFORMATION**

### **Work conditions and physical capabilities**

- Fast-paced environment

- Work under pressure

- Attention to detail

- Large caseload

## **WHO CAN APPLY TO THIS JOB?**

### **The employer accepts applications from:**

Canadian citizens and permanent or temporary residents of Canada

Other candidates with or without valid Canadian work permit

## **HOW TO APPLY**

## **By applying directly to Job Bank (Direct Apply)**

### **By email**

reliabletrucking-jobs@post.com

This job posting includes screening questions. Please answer the following questions when applying:

- Are you available for the advertised start date?
- Are you willing to relocate for this position?
- Do you currently reside in proximity to the advertised location?
- Do you have previous experience in this field of employment?
- What is the highest level of study you have completed?

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [reliabletrucking-jobs@post.com](mailto:reliabletrucking-jobs@post.com)**

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