

# hotel executive housekeeper

Posted by Auders 3000 Ltd

Posting Date: 06-Nov-2025

Closing Date: 05-May-2026

**Location: Spruce Grove** 

Salary: \$36.50 Per Hour

## **Job Requirements**

• Education: Secondary (high) school graduation certificate

• Language: English

• Years of Experience: Fresher (less than 1 year)

• Vacancy: 1

Job Type: Full TimeJob id: ABOJ2528431

## **Job Description:**

## hotel executive housekeeper

Verified

Company details: Travelodge by Wyndham Spruce Grove

Job details

Spruce Grove, AB T7X 3X3

On site

36.50 hourly / 35 to 40 hours per week

Permanent employment

Full time

Early morning, Evening, Shift, Flexible hours, Morning, Night, Day, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3437446

#### Overview

### Languages

English

#### **Education**

Secondary (high) school graduation certificate

#### **Experience**

7 months to less than 1 year

#### On site

Work must be completed at the physical location. There is no option to work remotely.

#### Work setting

Hotel, motel, resort

### Responsibilities

#### **Tasks**

Select and purchase equipment and supplies

Plan and co-ordinate activities of housekeeping supervisors and crews

Co-ordinate inspection of assigned areas

Ensure that safety standards and departmental policies are met

Co-ordinate maintenance and repair services

Maintain inventory of supplies, equipment and uniforms

Supervise in-house laundry services

Co-ordinate in-house laundry services

Schedule and assign duties of housekeeping staff

Co-ordinate dry cleaning and valet services

Ensure that local health and sanitation regulations are carried out

Hire, train and supervise staff

#### Supervision

3-4 people

### **Additional information**

#### **Security and safety**

Criminal record check

#### **Transportation/travel information**

Public transportation is available

### Work conditions and physical capabilities

Fast-paced environment

Attention to detail

Combination of sitting, standing, walking

Standing for extended periods

#### Personal suitability

Client focus

Dependability

Efficient interpersonal skills

Flexibility

Initiative

Organized

Reliability

Team player

### Who can apply for this job?

#### The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

### How to apply

**Direct Apply** 

By Direct Apply

By email

suzau@travelodgesprucegrove.com

### **How-to-apply instructions**

Here is what you must include in your application:

• Cover letter

To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: <a href="mailto:suzau@travelodgesprucegrove.com">suzau@travelodgesprucegrove.com</a>

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