



Pharmacy Assistant

Posted by The Medicine Shoppe Pharmacy #244

Posting Date : 12-Jan-2026

Closing Date : 01-Feb-2026

Location : Edmonton

Salary : \$37.00 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ3554598

Job Description:

The Medicine Shoppe Pharmacy #244 located at 9002-Jasper avenue NW Edmonton, Alberta T5H 3S8 is looking for full time/ permanent Pharmacy Assistant to be a part of team as soon as possible.

No of Positions: 01

Language: English

Salary: \$37.00/hour

Duties:

Ensure the information on prescriptions is accurate
Enter client information in databases
Help pharmacists
Maintain inventories of medications and pharmaceutical products
Maintain prescription records
Prepare medications for clients
Compound, package and label pharmaceutical products
Prepare and maintain equipment and supplies
Bill third party insurers
Compound oral solutions, ointments and creams
Maintain inventories of medications and prescription records of pharmaceutical products
Perform general clerical duties
Prepare and maintain cleanliness of collection areas
Order supplies and equipment
Organize and maintain inventory

Eligible candidates please email your resume at migdady71@yahoo.com

Job Requirements:

Education
Secondary (high) school graduation certificate
Experience
1 year to less than 2 years

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: migdady71@yahoo.com

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