



## records office supervisor

Posted by Gold Star Wholesale Furniture Ltd.

**Posting Date : 14-Jan-2026**

**Closing Date : 13-Jul-2026**

**Location : Edmonton**

**Salary : \$36.00 hourly / 35 to 40 hours per week Per Week**

### Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ4385766

### Job Description:

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [goldstaredmonton@gmail.com](mailto:goldstaredmonton@gmail.com)

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