



SUPERVISOR – RETAIL (NOC-62010)

Posted by 2224871 ALBERTA LTD. O/A DRAYTON VALLEY TEMPO

Posting Date : 13-Feb-2026

Closing Date : 12-Aug-2026

Location : Drayton Valley

Salary : \$23.65 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** ENGLISH
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ2767317

Job Description:

TITLE: SUPERVISOR – RETAIL (NOC-62010)

EMPLOYER: 2224871 ALBERTA LTD. O/A DRAYTON VALLEY TEMPO

Job details

5829 50th Ave Drayton Valley, AB
T7A 1J4

On site

23.65 hourly / 35 to 40 hours per week

Permanent employment
Full time

Evening, Shift, Morning, Night, Day, Weekend, Overtime available

Starts as soon as possible

1 vacancy

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail business

Gas bar

Responsibilities

Tasks

- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

Supervision

- 3-4 people
- Cashiers

Additional information

Personal suitability

- Flexibility
- Reliability
- Team player

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

By email

hrmusawar.hussain@hotmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hrmusawar.hussain@hotmail.com

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