



pharmacy assistant

Posted by **THE MEDICINE SHOPPE PHARMACY 413**

Posting Date : 27-Feb-2026

Closing Date : 26-Aug-2026

Location : Portage La Prairie

Salary : \$23 Per Month

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** Fresher (less than 1 year)
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ4082880

Job Description:

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

Experience an asset

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Pharmacy or drugstore

Responsibilities

Tasks

Ensure the information on prescriptions is accurate

Enter client information in databases

Help pharmacists

Maintain prescription records

Prepare medications for clients

Prepare and maintain equipment and supplies

Bill third party insurers

Maintain inventories of medications and prescription records of pharmaceutical products

Maintain inventory of equipment

Order supplies and equipment

Experience and specialization

Computer and technology knowledge

Kroll Software

Additional information

Work conditions and physical capabilities

Fast-paced environment

Attention to detail

Standing for extended periods

Personal suitability

Accurate

Client focus

Excellent oral communication

Organized
Team player
Reliability
Ability to multitask

Benefits

Other benefits

Free parking available
Learning/training paid by employer
Paid time off (volunteering or personal days)

By email

kaivalchemist@gmail.com

In person

602 SASKATCHEWAN AVE W suite C
PORTAGE LA PRAIRIE, MB
R1N 0M6
Between 10:00 AM and 06:00 PM

What you must include in your application:

- Answers to the following screening questions:
 - Are you authorized to work in Canada?
 - Are you willing to relocate for this position?
 - Do you have experience working in this field?

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