



administrative officer

Posted by ERA GRANITE LTD.

Posting Date : 05-Mar-2026

Closing Date : 01-Sep-2026

Location : Edmonton

Salary : \$36.00 hourly / 35 hours per week Per Week

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ2623893

Job Description:

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: simran@eragranite.ca

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