



Retail Sales Manager

Posted by Universal Printing and Signs

Posting Date : 24-Mar-2026

Closing Date : 20-Sep-2026

Location : Edmonton

Salary : \$45 Per Hour

Job Requirements

- **Education:** 1 year to less than 2 years
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ6277675

Job Description:

- Vacancy: 1
- Employment Location- #14 3908 97 Street, Edmonton, AB- T6E 6N2

- Salary: \$45.00 hourly
- Hours: 35 hours per week
- Terms of employment: Permanent, Full time, Morning, Day, Evening
- Start Date: Starts as soon as possible
- Employer: Universal Printing and Signs

Job Details

- Languages: English
- Education: Secondary (high) school graduation certificate
- Experience: 1 year to less than 2 years
- On site: Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

- Direct and control daily operations
- Evaluate daily operations
- Plan and organize daily operations
- Manage staff and assign duties
- Study market research and trends to determine consumer demand, potential sales volumes and effect of competitors' operations on sales
- Determine merchandise and services to be sold

- Develop and implement marketing strategies
- Plan budgets and monitor revenues and expenses
- Determine staffing requirements
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Recruit, hire and supervise staff and/or volunteers
- Conduct performance reviews

Work conditions and physical capabilities

- Fast-paced environment
- Attention to detail

Personal suitability

- Client focus
- Organized
- Team player

How to apply

- By mail: #14 3908 97 Street, Edmonton, AB-T6E 6N2