



# Cleaning Supervisor (Twin Phoenix Building Maintenance Inc.)

Posted by Twin Phoenix Building Maintenance Inc.

**Posting Date : 01-Apr-2026**

**Closing Date : 28-Sep-2026**

**Location : Surrey**

**Salary : \$36.60 Per Hour**

## Job Requirements

- **Education:** Secondary (high) school graduation certificate or equivalent experience
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 2
- **Job Type:** Full Time
- **Job id:** ABOJ7112147

## Job Description:

Twin Phoenix Building Maintenance Inc. is seeking two reliable and experienced **Cleaning Supervisors** to oversee cleaning operations in Surrey. The successful candidates will be responsible for supervising cleaning staff, ensuring high standards of cleanliness, and maintaining efficient daily operations across assigned sites.

Job Details:

## Languages

English

## Education

Secondary (high) school graduation certificate  
or equivalent experience

## Experience

1 year to less than 2 years

## On site

Work must be completed at the physical location. There is no option to work remotely.

## Work site environment

Wet/damp

Noisy

Odours

Dusty

Outdoors

Dirty

## Work setting

Cleaning service company

Commercial facility

Hospital/medical facility or clinic

School or educational institution/establishment

Shopping centre or mall

Restaurant

## Responsibilities

### Tasks

Hire and train or arrange for training of cleaning staff

Supervise and co-ordinate activities of workers

Inspect sites or facilities to ensure safety and cleanliness standards

Prepare budget and cost estimates

Recommend or arrange for additional services required such as painting, repair work, renovations or replacement of furnishings and equipment

Maintain financial records

Receive payment for specialized cleaning jobs

Assist cleaners in performing duties

Co-ordinate work activities with other departments

Establish work schedules

## **Supervision**

Light duty cleaners

16-20 people

## **Additional information**

### **Work conditions and physical capabilities**

Fast-paced environment

Work under pressure

Repetitive tasks

Physically demanding

Manual dexterity

Combination of sitting, standing, walking

Standing for extended periods

Bending, crouching, kneeling

Handling heavy loads

### **Personal suitability**

Client focus

Dependability

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Flexibility

Initiative

Judgement

Reliability

## **Benefits**

### **Health benefits**

Dental plan

Paramedical services coverage

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [twinphoenixmaintenancehr@gmail.com](mailto:twinphoenixmaintenancehr@gmail.com)

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