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Purchaser

Posted by: Employer details Kito Canada Inc

Posting date: 12-Nov-2024 **Closing date:** 02-Dec-2024

Education: Secondary (high) school graduation certificate

Language: English

Job location: Burnaby

Salary: \$26.44 Per Hour

Years of Experience: 1 year

Vacancy: 1

Job Type: Full Time

Job id: ABOJ4851686

Job description:

Responsibilities

Tasks

- Purchase general and specialized equipment, materials or business services
- Consult with suppliers
- Hire, train and supervise staff
- Review quotations
- Establish delivery schedules
- Monitor progress of delivery schedules
- Contact clients and suppliers to resolve problems
- Provide customer service

Additional information

Personal suitability

Organized

Team player